



Summary of Proposal for hosting the 2015 World Congress (one page)

Proposed Site: BARC, Mumbai, India

Proposed Date: November 16 - 20, 2015

Host Organization(s): **Association of Medical Physicists of India (AMPI)**

Co-sponsored by: **Biomedical Engineering Society of India (BMESI)**

Location of Congress Site / Distance from Airport: **BARC, Mumbai or NC, Mumbai/ About 25 Km**

Estimated # of participants & distributions: Total: **2500**

[Africa 100, North America 200, South America 100, Asia 1800, Australia 100, Europe 200]

Proposed Full / IFMBE -IOMP discount/Student Registration Fees (\$US): 50 - 500/ As admissible/ 50

Estimated Revenue / Cost / Net Profit of Congress (**Details on one-page (Excel format) - 800,000 / 500,000 / 300,000 (USD)**)

Organization Responsible in the event of WC Deficit: **AMPI**

Proposed Insurance (liability / personal / third party, ...): **As suggested by IUPESM/ IOMP/ IFMBE**

Visa Requirements / Letter of Invitations (Specify): **Letter of Invitations**

Estimated Hotels available to Congress: # of Rooms / Distance from Congress (km) / Range of Costs per person: **More than 100 Hotels within 25 km periphery/ Hotel rent per night in range of 25 - 150 USD**

Hotel 1: ___/___/___ Hotel 2: ___/___/___ Hotel 3: ___/___/___ Hotel 4: ___/___/___

Hotel 5: ___/___/___ Hotel 6: ___/___/___ Hotel 7: ___/___/___ Hotel 8: ___/___/___

Estimated # of Student Hostels: # of Rooms/Distance from Congress (km)/Range of Costs per person:

Hostel 1: 200 beds Hostel 2: 50 beds Hostel 3: 100 beds Hostel 4: 50 beds

Cost per bed 5 - 10 USD

(**Map of WC Site, Hotel / Hostel Locations on one-page (JPG format) - See Figs 1 - 3**)

Transportation means between Hotels / Hostels / Congress Site (Specify): **Train, Bus, Taxis**

Total transportation cost/time from hotels in adjacent cities to the actual Congress site: **1 to 6 /10-30 min.**

Total Scientific Sessions: [Phy. 200 / Eng. 100]

Simultaneous Sessions [Phy. 7/ Eng. 4] & Combined Sessions: 2

Total Special Sessions (Tutorial, Workshops,) [Phy. 8 / Eng. 3]

Total Keynote Speakers & Budgeted Support for them: 40 / 100000

Total # of simultaneous Session Rooms Available at WC to seat:

At BARC: [100+: 8, 200: 1, 300+: 1, 500+: 1]; At NC – 15+ Halls

Estimated Area of Commercial exhibits / # of Booths / Size: **5000sqm / 40 / 4m x 3m**

(**Details of Floor plan for WC site on one-page (JPG format) –See Figs. 1- 3**)

Audio-Visual: Capabilities: **LCD (as many as required)**

Pre and Post Congress conferences (location/when/expected attendance): **NA**

_____/_____/_____
_____/_____/_____
_____/_____/_____

Scientific Tours of Universities, Hospitals, Laboratories, ..etc.: Yes, on demand from the participants

Can be arranged on demand

Companions Program: **Will be decided in consultation with IUPESM/ IOMP/ IFMBE**

Publications / Mailings and Estimated Costs for the Congress:

Prior to WC: **5000 USD**

During WC: **10,000 USD**

Post WC: **5000 USD**

Estimated support for Congress from government/industry/other (specify \$)/is it included in budget (Y or N)? Y



Approved 1990, Amended 1997, Amended 2002

World Congress Application Form 2015

(Submit electronically in PDF format)

GENERAL INFORMATION:

1. Names and addresses of host organizations:
 - (i) Association of Medical Physicists of India (AMPI)
C/o RPAD, BARC, CTCRS, Anushaktinagar, Mumbai – 400094, India
 - (ii) Biomedical Engineering Society of India (BMESI)
2. Proposed site and date of conference:

Bhabha Atomic Research Centre, Mumbai, India

November 16 - 21, 2015
3. Other national groups collaborating:
 - (i) Association of Radiation Oncologists of India (AROI)
 - (ii) Society of Nuclear Medicine of India (SNMI)
 - (iii) Indian Association of Radiation Protection (IARP)
 - (iv) Association of Radiation Therapy Technologists of India (ARTTI)
4. Has a submission for this meeting been made to any other international organization? If so, identify organization and date of submission.

No
5. What aspects of the Congress are to be handled by commercial conference organizers?
 - (i) Paper submission, Presentations and Publications
 - (ii) Registration
 - (iii) Accommodation
 - (iv) Travel and Transport
 - (v) Trade and Scientific Exhibition
6. Local contacts:

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Senior Scientific Officer
RPAD, BARC, CTCRS, Anushaktinagar
Mumbai – 400094, India
Phone: +91-22-25598713
Fax: +91-22-25519209
Email : sdsharma_barcode@rediffmail.com
sdsbarc@gmail.com



FINANCIAL: (please give all estimates in US dollars)

1. It is agreed that an interim budget will be presented two years before the Congress.

Estimated total cost of Congress:	\$ 500,000
Proposed registration fee:	\$ 50 to 500 (Graded system)
Estimate of registration revenues:	\$ 500,000
Other sources of revenue;	\$ 300,000
Estimated revenues of Congress:	\$ 800,000
Estimated net profit from Congress:	\$ 300,000

Estimate of Delegate numbers:	2500
Full registrants:	2100
Students:	200
Complimentary registrants (Organizers/ Guests/ Invitees)	200

Estimate of Geographic distribution of delegates:

National: 1100

International (by region): 1400

[Africa 100, North America 200, South America 100, Asia 700, Australia 100, Europe 200]

2. Who will assume responsibility for a deficit?

AMPI

3. Will an advance be required beforehand?

No

4. What kind of insurance (liability, personal, third party) will you have?

AMPI/ BMESI/ AROI/ SNMI/ IARP/ ARTTI are well known professional association in India and its neighboring countries. Our commitment itself can be assumed as an insurance. This issue will be worked out as per the suggestions of IUPESM, IOMP, IFMBE.



CONGRESS FACILITIES

1. Proposed location

Show proposed site plan, room sizes for scientific sessions, for poster sessions & for social events

Site No. 1: Bhabha Atomic Research Centre (**BARC**), Mumbai, India

or

Site No. 2: Nehru Centre (**NC**), Mumbai, India

2. Number of parallel sessions that can be accommodated.

Site No. 1: 11

Site No. 2: 15 or as required

3. Identify rooms (size and capacity) that can accommodate the opening ceremony and the General Assemblies for IUPESM, IOMP and IFMBE.

Opening Ceremony - 3000 capacity Pandal (Specially prepared for the occasion

IUPESM General Assembly - 1500 capacity auditorium or Pandal will be prepared

IOMP General Assembly - 1500 capacity auditorium or Pandal will be prepared

IFMBE General Assembly - 1500 capacity auditorium or Pandal will be prepared

4. Identify office space for IUPESM, IOMP and IFMBE with equipment for word processing, photocopying, email and telephone.

Will be provided as required at the conference venue or in the nearby hotel whichever is more convenient for office bearers of IUPESM, IOMP and IFMBE

5. Provide a list of meetings, similar in size to the World Congress, together with names of organizations that have used the facility in the previous 2 years.

AMPI- AROI Joint Conference 2008 – 1500 attendees

International Conference on Medical Physics 2008 – 800 attendees

National Conference Nuclear and Radiation Physicists 2007 – 1200 attendees

6. Does Congress have access for disabled attendees?

Yes

7. Distance of Congress site to nearest major airport and mode and cost of transportation between airports and Congress site.

Less than 25 km from International Airport and major Railway Stations/ Bus Stands

Less than 20 USD by Taxi/ Chartered vehicles

Less than 2 USD by Trains/ Buses



EXHIBITION PLANS:

1. Who will manage commercial exhibition sales and management?

Event Manager

2. What is the estimated size (area) of the commercial exhibit and how many booths (size of booths)?

About 5000 square meter/ 40 booths each of size 4m x 3m or can be provided as required

3. What area is provided for scientific exhibitions?

Can be accommodated with commercial exhibition

4. Show proposed site plan, giving location of commercial exhibit

Please see Figs 1 – 3

5. Are the exhibition requirements compatible between your two national groups?

Yes

VISA REQUIREMENTS:

1. Will there be any access limitations for any Congress attendees?

No

2. What type of assistance will you give for obtaining visas if required?

Invitation letter



ACCOMMODATION AND SERVICES:

Site 1: BARC

About 100 Hotels are available in the periphery of about 20 kms from the conference venue. The room per hotel is available in the range of 20 - 100. A few hotels are about 2-5 kms away while other are between 10 – 20 km distance.

Site 2: NC

More than 100 Hotels are available within a travel distance less than 20 kms from the conference venue. The room per hotel is available in the range of 20 - 200. A few hotels are just close by while others are located between 5 – 20 km distances.

- | | | |
|----|---------|---|
| 1. | Hotels: | Number of rooms:
Distance from site:
Range of costs per person: |
|----|---------|---|

Note: Ten rooms are to be provided for designated persons (IUPESM, IFMBE, IOMP) and the IUPESM Merit Award winner.

- | | | |
|----|----------|---|
| 2. | Hostels: | Number of rooms:
Distance from site:
Range of costs per person: |
|----|----------|---|

Will be provided in the nearest/ close by hotels

- | | |
|----|--|
| 3. | Transportation facilities between accommodation and meeting site:
(i) Taxi/ chartered vehicles/ Train/ Buses are readily available all the time
(ii) Complimentary Transport for one up-down in a day will be provided by the conference organizer |
| 4, | Meal service facilities at:
Congress site: Will be provided by the organizer (hired caterer)
Hostels: Canteen |
| 5. | On-site provisions for currency exchange, travel agent, message center, photocopy and internet access

Facility available/ will be provided |



CONFERENCE PLANNING:

Language:

English is the official language of the World Congress.

1. Will it be necessary to provide translation services for local attendees? (simultaneous or post hoc script)
No

Scientific Sessions:

1. Will you schedule both medical engineering and physics sessions?
Yes
2. Will you have separate or combined program committees?
Separate (but in the close by halls/ can be decided in consultation with IOMP/ IFMBE)
3. Comments on management of a combined meeting?
The opening and closing sessions will be combined. Some of the sessions of common interest will also be combined
4. How many simultaneous sessions?
11 - 15 per day (More halls will be arranged if required)
5. How many total sessions?
About 250 to 300
6. What special sessions, tutorials, workshops, etc.?

2 – 3 workshop and 8 tutorials are proposed
7. What amount has been budgeted for support of keynote speakers?

About USD 2500 per speaker



8. How many session rooms are available: 11 (at Site 1- BARC); 15 (at site 2 – NC)

At site 1 - BARC

To seat 100+: 8	To seat 300+: 1
To seat 200: 1	To seat 500+: 1

At site 2 - NC

To seat 100+: 5	To seat 300+: 3
To seat 200+: 5	To seat 500+: 2

9. Outline the companions program:

Will be finalized later in consultation with IUPESM/ IOMP/ IFMBE officials

10. Will tours of hospitals, laboratories, etc. be offered?

Tour to hospitals will be arranged on demand

11. Will you schedule separate or combined professional tour programs?

Separate tour program will be most convenient

12. Have you adequate staff for all the required services?

Yes. However, most of the services will be outsourced

13. Describe your plans for peer review and papers selection

The papers will be reviewed by two referees drawn from within the scientific programme of the theme and the papers will be classified in the category of oral and poster presentations. In addition, key note speakers and other invited speakers will be requested to submit the full text of their presentations which will also be first hand reviewed by the scientific team of the theme concerned.



CONFERENCE PUBLICATIONS:

1. Preliminary mailings should include the title of the Congress together with the properly numbered ICMBE and ICMP:

All announcements will be finalized in consultation with IUPESM/ IOMP/ IFMBE

2. You are expected to produce the following: (in English): Accepted

1st Announcement

2nd Announcement and Call for Papers

Author's Kit

Registration Bulletin

Preliminary Program

Final Program

3. Will conference Digest be available at the meeting? Yes
 Will the digest be distributed in "paper" or "CD" format? Both paper and CD format
 Will the digest include some full length tutorials or plenary lectures? Yes

4. Will it be free to registrants?

Yes

5. Estimate of Digest sale price after conference:

One copy will be provided free of to all the registered participants. Additional copies will be made available at a very nominal cost.

6. Will tutorials/workshops be published?

Presentations in CD format

7. Will there be an exhibits catalogue?

Yes

8. Will you produce a list of delegates?

Yes

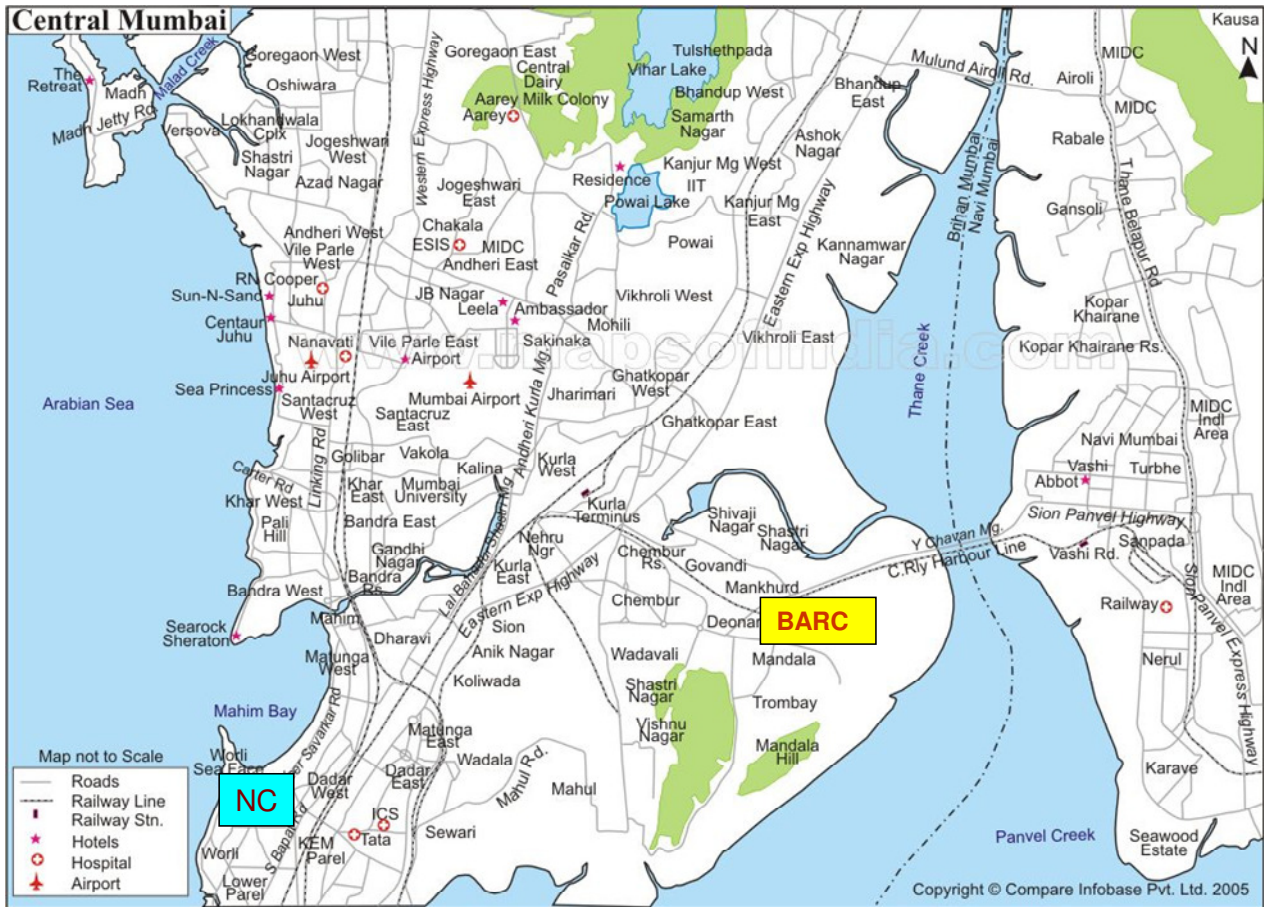


Fig. 1: Map of Central Mumbai showing locations of Proposed Conference Venues (i) BARC (ii) NC

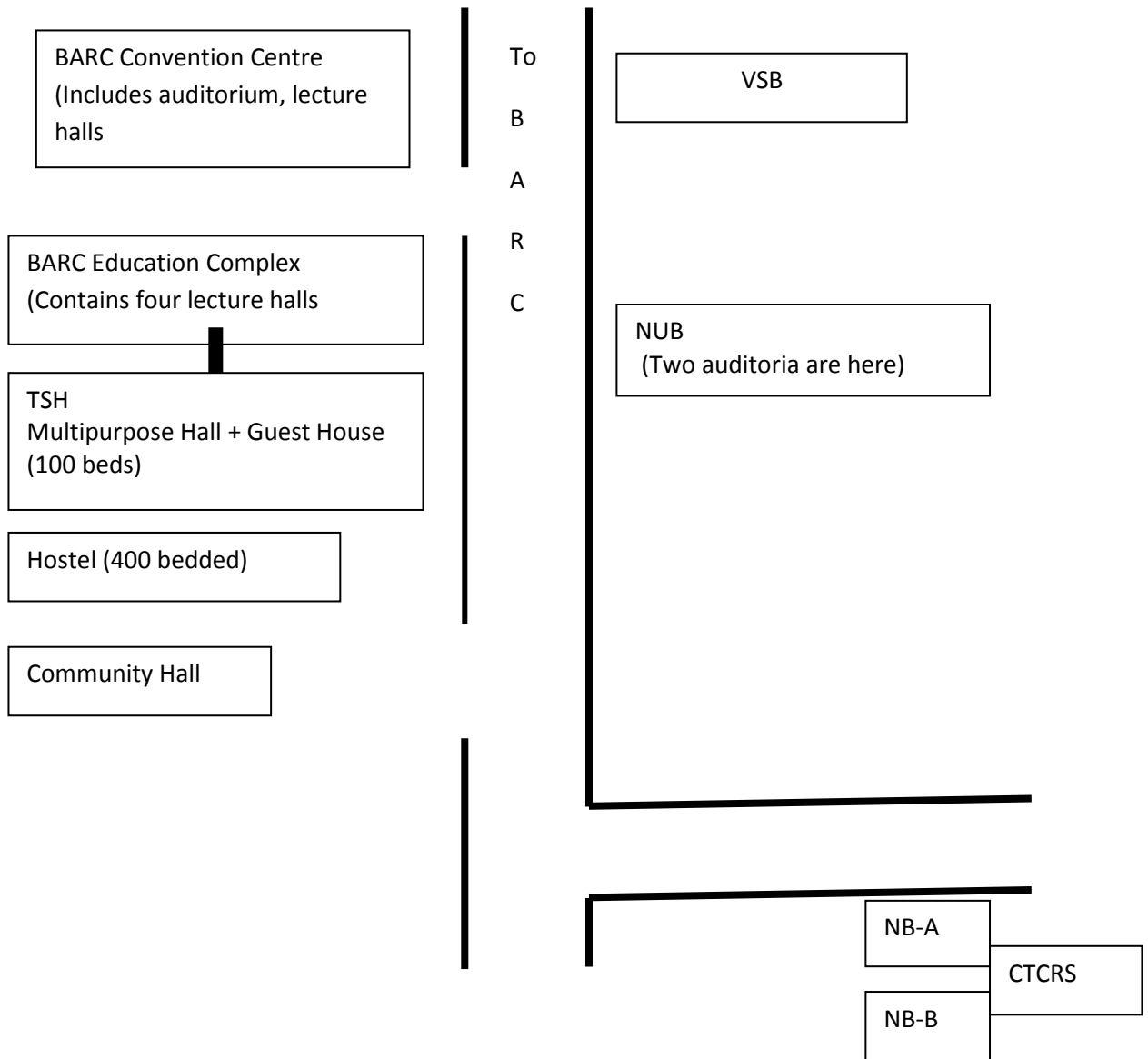


Fig. 2: Site plan of conference venue at BARC (12 simultaneous sessions facilities are available)



Fig. 3: Photograph of Nehru Centre (NC), Mumbai, India (A number of presentation Halls, Auditoria, Exhibition area, etc are available in this convention centre)